



Bhoj Reddy Engineering College for Women

(Sponsored by Sangam Laxmibai Vidyapeet, approved by AICTE and affiliated to JNTUH)
Vinaynagar, IS Sadan Crossroads, Saidabad, Hyderabad – 500 059, Telangana. www.brecw.ac.in

File No: BRECW/IQAC/AY2023-24/01

05 July 2023

INTERNAL QUALITY ASSURANCE CELL (2023-24)

All the members of IQAC are here by informed to attend the meeting scheduled on 07 July 2023 at 14.30 Hrs at IQAC Cell (WB-302).

Agenda:

1. Review of previous academic year activities
2. Publications in the reputed journals
3. Usage of ICT tools
4. Course file updation
5. CRT classes to be conducted
6. Additional infrastructure requirements
7. Research initiatives
8. Faculty Enhancement programs
9. Workshops to be conducted in each department
10. Any other matter with the permission of the chair

Dr S Asha Kiranmai

Coordinator

Copy to:

1. Secretary
2. Principal
3. All the Concerned Members

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Bhoj Reddy Engineering College for Women
Vinaynagar, Santoshnagar Crossroads
Hyderabad-500 059, Telangana



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10 July 2023

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Members Present:

- | | | |
|-----|---------------------|-----------------------------|
| 1. | Mr M Rama Reddy | Secretary |
| 2. | Dr J Madhavan | Principal |
| 3. | Dr S Asha Kiranmai | Associate Professor, EEE |
| 4. | Ms G Jyothi | Head A&E Section |
| 5. | Dr P Sumalatha | Associate Professor, CSE |
| 6. | Mr K Ashok Kumar | Associate Professor, ECE |
| 7. | Ms Madhuravani | Associate Professor, IT |
| 8. | Ms Pushparani | Assistant Professor, GBH |
| 9. | Mr B L Vivek Thakur | Administrative Officer |
| 10. | Ms Ch Padma | I/C Admin & Estt Section |
| 11. | Mr Naresh Survi | Senior Developer, Accenture |

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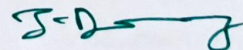
12. Ms P Akshara 20321A0501, IV CSE-A
13. Ms S Umasri Rajeshwari Software Developer, Ericsson

Members Absent:

1. Mrs J Swetha Madhukar Reddy Corporator, I S Sadan

The chairperson welcomed all the members to the meeting and briefed about the agenda in detail and let the floor open to discussions where in the following points were discussed along with the action to be taken

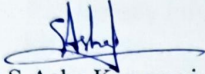
1. The coordinator asked about implementation of activities discussed in the previous meeting and also analysis of mid exam performance of the students in the previous academic year.
2. Faculty should be encouraged to publish research papers in peer reviewed journals with superior metrics like SNIP, SJR, H Index, etc. which will add value to their own achievements and also support the Institute during Accreditation assessments
3. Members felt that faculty must be advised to use ICT tools for teaching. Usage of ICT enables the students to involve more and also it provide very good improvement in covering the syllabus on time and providing additional information to the students.
4. As per the suggestions by the members present, it has been decided to update the content of the course file for the coming semester and it must be verified by designated course file coordinator and the same should be signed by the IQAC coordinator.
5. CRT classes should be conducted as early as possible, which will help the students to get trained for the placements in a better way. Students should be instructed to attend regularly to the CRT classes.
6. It has been informed to submit the requirements in Labs, Library and other infrastructural requirements for the academic year 2023-24.
7. All the department HODs has to motivate faculty members to register Ph D in the reputed institution to meet out the AICTE rule and also asked to increase the number of doctorates in the departments.



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8. Faculty enhancement activities to be conducted department wise and college wise. HODs should plan the activities and the same to be informed.
9. The chairperson instructed that all the departments should plan and conduct atleast one workshop for students in each semester to enhance their knowledge in the recent trends of their engineering.



Dr S Asha Kiranmai

Coordinator

Copy to:

1. Secretary
2. Principal
3. Vice-Principal
4. All HoDs, HoFs & Members of the Committee



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