



Bhoj Reddy Engineering College for Women

(Sponsored by Sangam Laxmibai Vidyapeet, approved by AICTE and affiliated to JNTUH)
Vinayanagar, IS Sadan Crossroads, Saidabad, Hyderabad – 500 059, Telangana. www.brecw.ac.in

File No: BRECW/IQAC/AY2021-22/01

01 September 2021

INTERNAL QUALITY ASSURANCE CELL (2021-22)

All the members of IQAC are hereby informed to attend the meeting scheduled on 03 September 2021 at 15.30 Hrs through Microsoft Teams.

Agenda:

1. Mid exams performance & end exams
2. Commencement of academic year 2021-22, I semester
3. Website updation
4. Academic audit reports
5. Strategies of placement activity
6. Faculty participation in workshops and publications
7. Any others

Mrs G Srilakshmi

Coordinator

Copy to:

1. Secretary
2. Principal
3. All the Concerned Members

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Vinayanagar, Santoshnagar Crossroads
Hyderabad-500 059, Telangana.



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Members Present:


- | | |
|-------------------------|--------------------------|
| 1. Mr M Rama Reddy | Secretary |
| 2. Dr J Madhavan | Principal |
| 3. Mrs G Srilakshmi | Associate Professor, ECE |
| 4. Mr M Vinod | Head A&E Section |
| 5. Mrs M Vineela | Associate Professor, CSE |
| 6. Mrs B Jyothsna | Associate Professor, ECE |
| 7. Mrs M Sandhya Rani | Associate Professor, IT |
| 8. Mrs S Deepti | Associate Professor, EEE |
| 9. Mrs E Vijaya Lakshmi | Executive Officer |
| 10. Ms Ch Padma | I/C Admin & Estt Section |
| 11. Mr Richard King | HR, TCS |

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12. Mrs J Swetha Madhukar Reddy Corporator, I S Sadan
13. Ms B Sony Reddy Software Developer, TCS
14. Ms P Himanya 17321A0214, III EEE

The following points were discussed in the meeting:

1. Chairperson asked Mid I and Mid II performance of the students of all the departments. The chairperson informed that end examination were conducted smoothly as per the directions issued by state Government and University, considering the overall safety of the students.
2. Coordinator informed about the commencement of I semester for the academic year 2021-22 on 6 September 2021 for III & IV years. In this regard, status of subject allocation, preparation of time tables, course plans for theory and labs, subject question banks, were discussed.
3. Chairperson enquired all the departments about the updation of their department activities in the college website. It is instructed to upload class timetables, lesson plans, event circulars and webinar photos in the website.
4. Academic audits for the last academic year are completed by all the departments and the reports are submitted to the committee for filing.
5. Chairperson advised placement coordinator to plan for training sessions for students and submit tentative dates of placement schedules.
5. It is informed that all the faculty should attend atleast one workshop and FDP of their relevant fields to update themselves with the current trends in their subject during every semester.


Mrs G Srilakshmi
Coordinator

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3. All HoDs, HoFs & Members of the Committee


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