



Bhoj Reddy Engineering College for Women
(Sponsored by Sangam Laxmibai Vidyapeet, approved by AICTE and affiliated to JNTUH)
Vinaynagar, IS Sadan Crossroads, Saidabad, Hyderabad – 500 059, Telangana, www.brecw.ac.in

Dr J Madhavan
Principal
1 December 2023

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**Training and Placement and College -
Industry Institute Partnership Cell**
Academic Year – 2023-24

S No	Members of the Committee	Department	Designation
1	Mr B Jayaram, Training and Placement Officer	TPC	TPO
2	Mr T Santosh, Associate Professor	IT	Coordinator
3	Ms M Vineela, Associate Professor	CSE	Co-coordinator
4	Ms J Stella Mary, Associate Professor	ECE	Member
5	Ms J Ashwini Kumari, Assistant Professor	EEE	Member
6	Mr P Ganesh Kumar, Assistant Professor	IT	Member

Mr B Jayaram, TPO is to arrange the drives, training programmes, etc. and take approvals to conduct the same. Coordinator, Co-Coordinator and members have to organize the programmes.

Mr T Santhosh, Coordinator and Ms M Vineela, Co-Coordinator, will interact with **Mr B Jayaram, TPO** and the members representing respective departments provide any information or help required. Each member has to maintain the record of respective department placements. This committee will also organize training programmes to improve personality development and communication and team skills of students. Department representatives will maintain the record of outgoing final year students every year along with addresses, telephone numbers and employment details. They also should record students GATE ranks, GRE/TOFEL scores. Copy of this information will be handed over to the TPO so that he can communicate with passed out students whenever required.

Functions of the Committee:

Assist the Departments in organizing workshops and symposia with joint participation of the Industries and Institute. Encouraging Engineers and Managers from Industries to visit Institution to deliver lectures. To promote collaboration among academicians, scientists and Industrialists to achieve competitiveness in developing the technical man-power for socio-economic development. To create awareness among students regarding the expectations of Industries. To organize In-plant Training for students. To work for signing Memorandum of Understanding with Industries considering mutual benefit and a better future of the students.

Note: Whenever TPC programme is conducted in the campus, the Coordinator, Co-coordinator and team members should completely monitor the activities arranged by TPO.

Schedule to meet: **First Tuesday** of every month at 15:45 hrs onwards, Principal's Office

- 1) Agenda is to be prepared ahead of the meeting and sent to Principal and all members
- 2) Attendance to be obtained in the Committee Register.
- 3) Minutes of the Meeting to be noted and circulated to all members, HODs, HOFs and Principal.
- 4) Filing: Minutes copy to be pasted/filed in the committee register.
- 5) At the end of semester, report should be submitted to Principal

J.M.
Principal

Copy to: Vice Principal/All HODs, HOFs, Head-A&E Section and concerned members for information and circulation.

