



**Bhoj Reddy Engineering College for Women**  
(Sponsored by Sangam Laxmibai Vidyapeet, approved by AICTE and affiliated to JNTUH)  
Vinaynagar, IS Sadan Crossroads, Saidabad, Hyderabad – 500 059, Telangana, www.brecw.ac.in

Dr J Madhavan  
Principal

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1 December 2023

**Alumni Committee**  
Academic Year – 2023-24

S No	Members of the Committee	Department	Designation
1	Ms G Srilakshmi, Associate Professor	ECE	Coordinator
2	Dr P Sumalatha, Associate Professor	CSE	Member
3	Ms B Eleena, Assistant Professor	ECE	Member
4	Ms S Mayuri, Assistant Professor	EEE	Member
5	Mr T Santhosh, Associate Professor	IT	Member

Coordinator is responsible for making long-range program planning to promote alumni awareness, engagement and commitment to the college. Communicate the mission and purpose of the college to Alumni Association.

Objectives of the Committee:

Support a strong relationship between the Alumni Association and current students. Remain constantly informed about the college and the Alumni Association's mission, services, priorities and programmes. Recognize the fellow alumni who are distinguished by their loyalty, professional achievement and community service. Assist current students and alumni in career planning, placement and transitions. Develop strong working relationships with other alumni council members.

Functions of the Committee:

1. Maintaining the contacts of the Alumni.
2. Creating the database of the passing out students every academic year.
3. Plan and organize the annual Alumni meet.
4. Taking the feedback from the alumni and seeking confirmation from them for participation in the alumni meet.

Schedule to meet: **Fourth Friday** of every month at 15:45 hrs onwards, Principal's Office

- 1) Agenda is to be prepared ahead of the meeting and sent to Principal and all members
- 2) Attendance to be obtained in the Committee Register.
- 3) Minutes of the Meeting to be noted and circulated to all members, HODs, HOFs and Principal.
- 4) Filing: Minutes copy to be pasted/filed in the committee register.
- 5) At the end of semester, report should be submitted to Principal

  
Principal

Copy to: All HODs, HOFs, Head A&E Section and concerned staff members for information and circulation

